



Department of  
**Education**

# **Naming of Public Schools and Facilities Policy**

Effective date: 6 August 2019

Version: 2.0

Accurate at the time of printing 29/07/2021.

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## 1. Policy statement

The Department of Education (the Department) names schools and facilities in accordance with Ministerial direction.

## 2. Policy rules

Ministerial approval must be obtained for the naming of schools and facilities.

Principals will follow the process for Ministerial approval detailed in the Naming of Public Schools and Facilities Procedures.

## 3. Responsibility for Implementation and Compliance

Principals are responsible for implementation of the policy.

The Director, Asset Planning and Services and Director, Public Schools Planning, are responsible for compliance monitoring.

## 4. Scope

This policy applies to all employees.

## 5. Related documents

### Relevant legislation or authority

Public Sector Management Act 1994

School Education Act 1999

## 6. Contact information

### Policy manager:

Director, Asset Planning and Services

### Policy contact officer:

Director, Asset Planning and Services

T: 9264 4573

## 7. History of changes

<b>Effective date</b>	7 December 2012
<b>Last update date</b> <b>Policy version no.</b>	1.0
<b>Notes</b>	Approved by Corporate Executive 16 November 2012. D12/0812988
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<b>Effective date</b>	7 December 2012
<b>Last update date</b>	12 September 2018
<b>Policy version no.</b>	1.1
<b>Notes</b>	Minor changes to include reference to Public Schools D18/0151652, and changes to position titles and contact D18/0404760.
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<b>Effective date</b>	6 August 2019
<b>Last update date</b> <b>Policy version no.</b>	2.0
<b>Notes</b>	Approved by the Director General on the 17 July 2019. D19/0318612
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## 8. More information

### Supporting content

No supporting content found.

### Policy review date

6 August 2022

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