



Department of
Education

Housing for Country Employees in Public Schools Policy

Effective date: 11 December 2018

Version: 4.0

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1. Policy statement

The Department of Education (the Department) allocates Government Regional Officers' Housing (GROH) to employees who fulfil the eligibility criteria, providing there is suitable accommodation available.

2. Policy rules

Director, Staff Recruitment and Employment Services will assess the eligibility of employees for the provision of housing subject to the availability of suitable accommodation according to the following criteria:

- the employee's role is essential to the Department's core business;
- the employee's appointment is 0.5 full-time equivalent or greater;
- the employee is relocated by the Department in the course of employment to the location, not having resided there at the time of appointment; and
- the employee, or their partner, does not own or have an interest in residential property within 50 kilometres of the employee's place of appointment.

All employees allocated housing must comply with:

- the Department's [Tenant Responsibilities](#); and
- Ceasing a Tenancy – Employee Responsibilities at Appendix C.

Guidance

The provision of housing for employees is at the Department's discretion and is not an entitlement under Industrial Awards and General Agreements.

Further information is available:

- Appendix A: fringe benefits tax and guidance information;
- Appendix B: process for allocation of housing, including appeals; and
- on Department's [Housing and Transport Services](#) website
 - allowances and forms, including GROH Housing Application
 - allocation of accommodation includes information about the categories of accommodation and allocation criteria
 - GROH Rent.

3. Responsibility for Implementation and Compliance

The Director, Staff Recruitment and Employment Services is responsible for implementation.

The Executive Director, Workforce is responsible for compliance with the policy.

4. Scope

This policy applies to all employees provided housing by the Department.

5. Related documents

Relevant legislation or authority

[Equal Opportunity Act 1984 \(WA\)](#)

[Fringe Benefits Tax Assessment Act 1986 \(Cth\)](#)

[Government Employees' Housing Act 1964 \(WA\)](#)

[Income Tax Assessment Act 1997 \(Cth\)](#)

[Residential Tenancies Act 1987 \(WA\)](#)

Related Department policies

[Staff Conduct and Discipline](#)

Other documents

[Government Regional Officers' Housing Eligibility Policy, Department of Communities](#)

[Tenant Responsibilities](#)

6. Contact information

Policy manager:

Director, Workforce Policy and Coordination

Policy contact officer:

Manager, Staff Recruitment and Employment Services

T: (08) 9264 4453

Other:

Housing and Transport Services

T: (08) 9264 4412

W: det.wa.edu.au/housingandtransport

[GROH Regional Offices](#)

7. History of changes

Effective date	28 April 2011
Last update date Policy version no.	2.0
Notes	None
Effective date	28 April 2011
Last update date	30 July 2014
Policy version no.	2.1
Notes	Minor spelling and formatting corrections.
Effective date	12 May 2015
Last update date Policy version no.	3.0
Notes	Major review streamlined content into a policy document. Endorsed by Corporate Executive 1 April 2015.
Effective date	12 May 2015
Last update date	22 May 2017
Policy version no.	3.1
Notes	Addition of information to Appendix A regarding Extended Leave without pay conditions D17/0208756.
Effective date	11 December 2018
Last update date Policy version no.	4.0
Notes	Major review undertaken. Endorsed by Director General at Corporate Executive on 31 October 2018.

8. Appendices

Appendix A: [Appendix A Guidance information](#) (PDF file - 39.7kB)

Appendix B: [Appendix B Process for Allocation of Housing](#) (PDF file - 233.5kB)

Appendix C: [Appendix C Ceasing a Tenancy - Employee Responsibilities](#) (PDF file - 268.3kB)

9. More information

Supporting content

Policy review date

11 December 2021