



INFORMATION

The Western Australian Department of Education makes available a student Boarding Away from Home Allowance (BAHA) to families with children who are attending primary and/or secondary school.

The allowance for 2018 for the full year is \$1 948 subject to confirmation that you have received the Commonwealth Government Department of Human Services (Centrelink) Assistance for Isolated Children (AIC) Boarding Allowance or Second Home Allowance for the whole of the year.

The payment is available on a pro-rata basis for those who have only received the AIC allowance for part of the year, but will not be paid for boarding periods covering less than one month.

Applications must be completed annually.

ELIGIBILITY

The BAHA allowance is only available to parents/guardians who permanently reside in Western Australia, and have qualified for the Commonwealth Government Department of Human Services (Centrelink) (AIC) Boarding Allowance and have children who attend a primary and/or secondary school located in Western Australia and is living away from the primary family residence. Students enrolled full time at a tertiary institution (e.g. TAFE) are not eligible.

To be eligible to receive the BAHA, you must supply proof with your application that you have prior approval from the Department of Human Services (Centrelink) to receive the Assistance for Isolated Children (AIC) Boarding Allowance or Second Home Allowance.

Confirmation of Eligibility (Important)

The applicant is required to provide a photocopy of a statement/letter for the Assistance for Isolated Children (AIC) Boarding Allowance or Second Home Allowance that you will have received from Centrelink with the application.

The applicant must be the parent/guardian who is legally responsible for the student's care, welfare and development and whose name appears on the AIC advice received from the Department of Human Services (Centrelink).

Applications that do not comply with these requirements will be returned for correction.

From time to time, the Department will conduct random audits to ensure applicants meet the eligibility guidelines.

2018 BOARDING AWAY FROM HOME ALLOWANCE

APPLYING

Please complete the attached application form and return it to the Department of Education as soon as possible along with the supporting documentation which shows your Centrelink AIC Boarding Allowance or Second Home Allowance entitlement.

Please use a separate application form for each student.

PROCESSING

In early Term 4, we will verify AIC payments for the remainder of the year through the enrolment status of the student with their relevant boarding provider. When this is acknowledged, the payment process commences.

Should your details change at any time during the year, please notify the Department of Education.

PAYMENTS

Although applications may be submitted earlier in the year please be aware that payments are not made until the fourth term of each year.

In cases where a student attends a Residential College (i.e. Albany, Broome, City Beach, Esperance, Geraldton, Merredin, Narrogin, Northam, Moora); or where a student attends a WA College of Agriculture (i.e. Cunderdin, Denmark, Harvey, Morawa, Narrogin), the payment will be sent directly to the boarding provider.

Where the student attends another boarding facility, the payment may be sent to either the boarding provider or directly to the parent.

Please indicate your payment preference on the application form. Payment is made subject to all application requirements being met.

FURTHER INFORMATION

Schools Resourcing and Support Directorate
Department of Education
151 Royal Street
EAST PERTH WA 6004

Telephone: (08) 9264 4516

Facsimile: (08) 9264 5162

Email: student.allowances@education.wa.edu.au

**The closing date for applications is
Friday, 30 November 2018.**



Department of Education

BOARDING AWAY FROM HOME ALLOWANCE

2018 APPLICATION FORM

Please return completed form to: Schools Resourcing and Support Directorate, Department of Education, 151 Royal Street, EAST PERTH WA 6004

Applications close 30 November 2018

NOTE: PLEASE RETAIN A PHOTOCOPY OF THIS FORM FOR YOUR RECORDS.

PARENT/GUARDIAN DETAILS

Form fields for Parent/Guardian details including Surname, First Name, Street, Suburb, Postcode, Telephone contact number, Postal address, and Email address.

STUDENT CENTRELINK (AIC) REFERENCE NUMBER

Grid for Student Centrelink (AIC) reference number

STUDENT DETAILS

Form fields for Student details including Surname, First Name, Year level, Date of birth, and School attending.

BOARDING PROVIDER DETAILS

Form for Boarding Provider details including Length of boarding, Boarding provider type (Department of Education, Private School, WA College of Agriculture, Rotary Residential College, Second Home, Private Boarding), and a list of residential colleges.

PAYMENT TO (Please tick)

- Payment options: Student Attends a Department of Education Residential College, Student Attends WA College of Agriculture, Boarding Provider, Parent/Guardian.

BANK ACCOUNT DETAILS OF PARENT/GUARDIAN (Complete only if Parent/Guardian ticked above)

Payments will only be made by EFT

Form fields for Bank account details including Account Name, BSB Number, and Account Number.

PARENT/GUARDIAN DECLARATION

I HAVE ATTACHED AN ENTITLEMENT STATEMENT/LETTER FROM CENTRELINK CONFIRMING I AM RECEIVING THE ASSISTANCE FOR ISOLATED CHILDREN BOARDING ALLOWANCE OR SECOND HOME ALLOWANCE IN 2018.

- Declaration conditions: The student named is required to board away from home... I am the student's natural parent OR the student's legally adoptive parent OR another person legally responsible... I am a permanent resident in Western Australia... I will advise the Department of Education of any change in my place of residence... The information I have given on this form is true and correct... I authorise the Department of Human Services (Centrelink) to verify my current benefit status...

I DECLARE THE ABOVE TO BE TRUE AND CORRECT AND AM AWARE THAT IT IS AN OFFENCE TO PROVIDE FALSE OR MISLEADING INFORMATION.

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____