**APPENDIX H. ONLINE THIRD PARTY SERVICES – PARENT NOTIFICATION**

I understand that I have been notified and provided access to the terms of use and privacy policy of each of the Online Third Party Services listed. These services have been assessed by the Department and do not require consent. This notification risk status is based on the Department of Education (WA) security and privacy risk assessment which reviews consent and data information of the online service.

I understand that my child’s personal information will be provided to these Online Third Party Services for registration and use of the services and that this information will be stored within Australia.

*[Insert all consent online services in the table below using information from the Third Party Catalogue in Ikon (staff only). Add to table as needed. An example is provided for reference.]*

|  |  |  |
| --- | --- | --- |
| **Name of Service:** |  | **Data Location:** [Specify if information is held onshore or offshore and the location.] |
| **Purpose:** | [Specify the purpose of the online service.] | |
| **Information Disclosed:** | * [Add the specific information that is provided. Add as many points as required] |  |
| **Website:** | [Add URL link to required information] | |
| **Terms of Use:** | [Add URL link to required information] | |
| **Privacy Policy:** | [Add URL link to required information] | |
|  |  | |
| **[Example completed service listing]** | | |
| **Name of Service:** | Be You | **Data Location:** Onshore (in Australia) |
| **Purpose:** | Mental health initiative for educators to promote and protect positive mental health in children and young people. | |
| **Information Disclosed:** | * Student name * Student gender * Student behavioural records | * Parent other data * Class details |
| **Website:** | <https://beyou.edu.au/> | |
| **Terms of Use:** | <https://beyou.edu.au/terms-and-conditions> | |
| **Privacy Policy:** | <https://www.beyondblue.org.au/general/privacy-policy> | |
|  |  | |

Please contact **name, position - Ph. 0000 0000 email** [**xxx@education.wa.edu.au**](mailto:xxx@education.wa.edu.au)if you have any queries. If you do not have any queries, no further action is required.

Yours sincerely,

Principal

[Name of school]