

### Director, Agricultural Education and Residential Colleges

#### School Education Act 1999

#### Minister's Instrument of Delegation and Chief Executive Officer's Instrument of Sub-delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative provision via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Sub-delegate	Column 5 Condition, limitation or restriction
<b>Part 6 - Administration</b>				
<b>Division 1 - The Minister</b>				
<b>s216(2)(a)</b>	Acquire, hold, manage, improve, develop and dispose of property or an interest in property.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	To enter into Tenancy Agreements for the provision of housing on a school site up to the value of \$100,000.
<b>s216(2)(e)</b>	Enter into any contract or arrangement	Chief Executive Officer	<b>Enter into any contract or arrangement with a financial implication.</b>	
			Directors	Up to \$1,000,000 in value, GST inclusive.

#### School Education (Student Residential Colleges) Regulations 2017

#### Minister's Instrument of Delegation and Chief Executive Officer's Instrument of Sub-delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Sub-delegate	Column 5 Condition, limitation or restriction
<b>Part 5 - Suspending students and terminating boarding agreements</b>				
<b>r26(4)(b)</b>	Constitute a panel under reg 27.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	Nil
<b>r26(5)(b)</b>	Direct the panel to allow a person appearing before the panel to be represented by another person.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	Nil
<b>r27(2)</b>	Appoint at least 3 persons to constitute the panel.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	Nil
<b>r27(4)</b>	Appoint one of the appointees to chair the panel.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	Nil
<b>r27(6)</b>	Give in writing the panel directions as to its procedure.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	Nil
<b>Part 6 - Operation and management of colleges</b>				
<b>Division 2 — Advertising and sponsorship</b>				
<b>r33</b>	Enter into a sponsorship arrangement within the limitations stated in regs 34 and 35.	Chief Executive Officer	Director, Agricultural Education and Residential Colleges	For sponsorship agreements that have effect for no more than two years and up to a total value of \$30,000 for residential colleges.

#### School Education (Student Residential Colleges) Regulations 2017

#### Chief Executive Officer's Instrument of Delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Condition, limitation or restriction
<b>Part 2 - Places at colleges</b>			
<b>Division 1 - General provisions</b>			
<b>r5</b>	Make the terms of the boarding agreement that applies to and in respect of students who reside at colleges publicly available.	Director, Agricultural Education and Residential Colleges	Nil
<b>Division 2 - Applying for places</b>			

## School Education (Student Residential Colleges) Regulations 2017

### Chief Executive Officer's Instrument of Delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](http://www.wa.gov.au/legislation/online/index.html).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Condition, limitation or restriction
r6(3)	Waive the application fee in whole or in part.	Director, Agricultural Education and Residential Colleges	Nil
r7	Receive and consider a written notice of an objection to an application or boarding agreement.	Director, Agricultural Education and Residential Colleges	Nil
r9	Request an applicant to provide: <ul style="list-style-type: none"> <li>any information required by reg 6 that has not been provided; and</li> <li>documentary evidence in support of any information required by reg 6.</li> </ul> Refuse to further deal with an application until a request made under reg 9(1) is obeyed.	Director, Agricultural Education and Residential Colleges	Nil
<b>Division 3 - Dealing with applications</b>			
r11(1)	Decide applications: <ul style="list-style-type: none"> <li>for the City Beach Residential College, in accordance with reg 13; and</li> <li>for any other college, in accordance with reg 12.</li> </ul>	Director, Agricultural Education and Residential Colleges	NI
r11(2)	Offer an applicant a place at a college in writing in accordance with reg 11(2)(b) and (c).	Director, Agricultural Education and Residential Colleges	Nil
r11(4), (5)	Refuse an application on any ground including but not limited to the grounds under reg 11(4) and advise the applicant in writing.	Director, Agricultural Education and Residential Colleges	Nil
<b>Division 4 - Boarding agreements</b>			
r14(8)	Reduce costs and charges payable for the student's accommodation on a pro rata basis.	Director, Agricultural Education and Residential Colleges	Nil
r16	Terminate a boarding agreement for a student.	Director, Agricultural Education and Residential Colleges	Nil
<b>Part 5 - Suspending students and terminating board agreements</b>			
r23	Suspend a student or terminate a boarding agreement.	Director, Agricultural Education and Residential Colleges	Nil
r24	Notify the student and parent who signed the boarding agreement of a suspension.	Director, Agricultural Education and Residential Colleges	Nil
r25	Give the student and each parent who signed the agreement a written notice of a termination.	Director, Agricultural Education and Residential Colleges	Nil
r26(2)(b)	Receive a written request to review a decision to terminate a boarding agreement under reg 23.	Director, Agricultural Education and Residential Colleges	Nil
r26(4)(a)	Advise the Minister of the need to constitute a panel under reg 27.	Director, Agricultural Education and Residential Colleges	Nil
r26(4)(c)	Provide the panel with: <ul style="list-style-type: none"> <li>a copy of the request and any material sent with it; and</li> <li>any information or material that relates to the decision to terminate the agreement.</li> </ul>	Director, Agricultural Education and Residential Colleges	Nil
r26(4)(d)	Receive a written report of the review that includes the panel's recommendations.	Director, Agricultural Education and Residential Colleges	Nil
r26(6)	After receiving the Review Advisory Panel's Report: <ul style="list-style-type: none"> <li>consider the report and review the decision as requested;</li> <li>confirm, vary or cancel the decision; and</li> <li>give the applicant written notice of the result of the review.</li> </ul>	Director, Agricultural Education and Residential Colleges	Nil

### *School Education (Student Residential Colleges) Regulations 2017*

#### Chief Executive Officer's Instrument of Delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Condition, limitation or restriction
r27(5)	Provide the panel with such support services as it may reasonably require.	Director, Agricultural Education and Residential Colleges	Nil

### *Public Sector Management Act 1994*

#### Chief Executive Officer's Instrument of Delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Condition, limitation or restriction
<b>Part 3B – Chief executive officers and chief employee</b>			
s29(1)(g)	To manage and direct employees of the Department and to be responsible for the recruitment, selection, appointment and deployment of employees.	Line managers	For the imposition and initial extension of probation within their work area or unit.
<b>Part 3 - Public Service</b>			
<b>Division 3 - Public service officers other than executive officers</b>			
s64	Appoint a person as a public service officer.	Line Managers	For public service positions in their work area or unit up to and including Level 8 positions. Subject to the position being approved within the organisational structure by the Director General as per s 36(1)(a).
s65	Transfer a public service officer at the same level of classification.	Line Managers	For public service officers in their work area or unit up to and including Level 8 positions. Subject to the position being approved within the organisational structure by the Director General as per s 36(1)(a).
s66	Enter into an arrangement in writing with another department or organisation or with an employer outside the Public Sector for the secondment of a public service officer.	Line Managers	For public service officers in their work area or unit up to and including Level 8 positions.
<b>Part 8 - Miscellaneous</b>			
s100	Engage a person under a contract for services. Appoint a person on a casual employment basis.	Line Managers	In their work area or unit.
s103	Reappoint a public service employee who resigned to stand for election and failed to be elected.	Line Managers	For all public service positions in their work area or unit up to and including Level 8 positions.
s107(1)	To direct an employee to perform the functions, obligations and rights during any vacancy in that office, post or position or during the temporary absence or incapacity of the incumbent, as the case requires	Directors	To direct an employee under their management to act in a position within their branch or directorate (for up to and including Manager level positions).

### *Public Sector Management (Redeployment and Redundancy) Regulations 2014*

#### Chief Executive Officer's Instrument of Delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Condition, limitation or restriction
<b>Part 2 - Registrable employees</b>			
r8(2)	Give the employee written notice of all relevant information relating to the determination.	Line Managers	For public service positions in their work area or unit up to and including Level 8 positions or equivalent. <i>School Education Act 1999</i> staff up to and including Principals.

***Public Sector Management (Redeployment and Redundancy) Regulations 2014***  
Chief Executive Officer's Instrument of Delegation

When exercising a delegated function, power or duty, reference must be made to the full legislative text via the [Western Australian Legislation website](#).

Column 1 Legislative reference	Column 2 For information only: Summary of function, power or duty	Column 3 Delegate	Column 4 Condition, limitation or restriction
r8(4)	Consult with the employee in relation to the matters set out in the notice.	Line Managers	For public service positions in their work area or unit up to and including Level 8 positions or equivalent.
r8(8)	If the determination is revoked, give the employee written notice of the revocation.	Line Managers	For public service positions in their work area or unit up to and including Level 8 positions or equivalent.