



Department of  
**Education**

**Students at Educational Risk in Public Schools policy**  
**Students at Educational Risk in Public Schools procedures**

**Effective: 8 September 2026**

**Version: 3.0**

The PDF contains the following documents

**Document 1**

Students at Educational Risk in Public Schools policy version 3.0  
Effective 8 September 2026

**Document 2**

Students at Educational Risk in Public Schools procedures version 3.0  
Effective 8 September 2026



**Department of  
Education**

## **Students at Educational Risk in Public Schools policy**

**Effective: 8 September 2026**

**Version: 3.0**

## 1 Policy statement

The Department of Education identifies, responds to and supports the diverse needs of all students so that they are able to engage with the content and standards defined in the Western Australian Curriculum.

## 2 Policy rules

Principals and teaching staff will develop and implement processes to identify, provide for, monitor and report on students who may be at educational risk.

Principals and teaching staff will comply with the Students at Educational Risk in Public Schools procedures.

## 3 Responsibility for implementation and compliance

Implementation of the policy is the responsibility of the principal and teaching staff.

Compliance monitoring is the responsibility of line managers.

## 4 Scope

This policy applies to principals and teaching staff in public schools.

## 5 Supporting procedures

Students at Educational Risk in Public Schools procedures

## 6 Definitions

### **Documented plan**

A documented plan records the actions in place to address the specific learning support needs of an individual student.

### **Personalised learning**

The way in which schools tailor education to enable every student to achieve the highest standard possible. The rationale for personalised learning is to raise standards by focusing teaching and learning programs on the aptitudes and interests of students.

### **Protective factors**

Promote resilience and help to buffer groups and individuals against the adverse effects of stressful situations or risk factors. They refer to anything that prevents or reduces vulnerability for the development of a disorder.

**Risk factors**

Risk factors impact on individual and groups of students at educational risk.

Irregular school attendance, apart from being an indicator of other forms of risk, is a critical factor that can impact on student engagement, educational achievement and social integration within the school community.

Other risk factors may include, but are not limited to: socio economic status, family structures, medical/biological/genetic/cognitive factors, environmental factors (school, family and community), cultural and linguistic diversity (CaLD), and geographic location.

**Students at educational risk**

Students whose academic, social and/or emotional attributes are a barrier to engagement with the content and standards defined in the Western Australian Curriculum.

**7 Related documents****Relevant legislation or authority**

*Disability Discrimination Act 1992 (Ch)*

*Disability Standards for Education 2005*

*Equal Opportunity Act 1984 (WA)*

*School Curriculum and Standards Authority Act 1997 (WA)*

*School Education Act 1999 (WA)*

*School Education Regulations 2000 (WA)*

**Related department policies**

*Curriculum, Assessment and Reporting in Public Schools policy*

*Employee Performance policy*

*Enrolment in Public Schools policy*

*Gifted and Talented in Public Schools policy*

*School Improvement and Accountability in Public Schools policy*

*Student Attendance in Public Schools policy*

*Student Behaviour in Public Schools policy*

**Other documents**

*Early Years Learning Framework*

*Alice Springs (Mparntwe) Education Declaration*

*Student Diversity and the Australian Curriculum (ACARA)*

*Support documented planning and case management for individual students*

*The School Education Act Employees' (Teachers and Administrators) General Agreement 2023*

**8 Contact information****Policy manager:**

Director, Student Engagement and Wellbeing  
Telephone: (08) 9402 6100

**Policy contact officer:**

Principal Consultant, Student Engagement and Wellbeing  
Telephone: (08) 9402 6448

**9 Review date**

8 September 2029

**10 History of changes**

| Effective date   | Last update date | Policy version no. | TRIM no.    | Notes                                                                                                                                |
|------------------|------------------|--------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 1 January 2015   |                  | 2.0                | D14/0538043 | Major review undertaken, <i>Student at Educational Risk Policy and Procedures</i> endorsed by Director General on 19 September 2014. |
| 1 January 2015   | 11 August 2016   | 2.1                | D16/0523052 | Updated contact information<br>D16/0522722                                                                                           |
| 1 January 2015   | 3 November 2016  | 2.2                | D16/0674160 | Updated link to Documented Plans<br>D16/0600426                                                                                      |
| 1 January 2015   | 3 October 2018   | 2.3                | D18/0437773 | Minor changes to include reference to Public Schools<br>D18/0151652 and updated legislation links<br>D18/0207680.                    |
| 1 January 2015   | 11 March 2020    | 2.4                | D20/0131231 | Minor change to contact information.<br>D20/0130883                                                                                  |
| 1 January 2015   | 4 October 2023   | 2.5                | D23/1582346 | Minor change to contact information<br>D23/1582068                                                                                   |
| 1 January 2015   | 12 June 2024     | 2.6                | D24/0419761 | Minor change to Other Documents<br>D24/0419525                                                                                       |
| 8 September 2026 |                  | 3.0                | D26/0565051 | Major review approved by the Director General on 3 August 2026 (D26/0116687). Updated definition and language of documented plan.    |



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## **Students at Educational Risk in Public Schools procedures**

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# 1 Policy supported

Students at Educational Risk in Public Schools policy

# 2 Scope

These procedures apply to principals and teaching staff in public schools.

# 3 Procedures

## 3.1 Identification

Principals and teaching staff will develop and implement clearly defined strategic plans and processes, using a range of evidence-based procedures that enable the early identification of students who may be at educational risk.

### Guidance

Further information regarding evidence-based procedures for identification purposes can be found on the following Department websites:

- [On Entry Assessment](#)
- [Gifted and Talented](#)
- [One Classroom](#) (a website to assist teachers of students with disability and diverse learning needs)

## 3.2 Provision

Principals will:

- develop and implement plans, processes and strategies that enable the delivery of a curriculum that maximises opportunities for all students at risk
- employ a combination of promotion and prevention approaches to increase protective factors and reduce risk factors influencing the educational, social and/or emotional development of students at risk
- allocate available resources and engage appropriate agencies to support individuals and groups of students at risk
- confirm that teaching staff provide the necessary teaching and learning adjustments and manage allocated resources to address the diverse needs of all students at risk
- confirm that teaching and relevant support staff engage in professional learning so that they are able to identify and address the specific needs of their students
- encourage teachers to consult with relevant school-based and external stakeholders when planning for students at risk.

### Guidance

Meeting the needs of students at educational risk is a whole-school responsibility. When all relevant key stakeholders are included in the planning processes for students at risk, optimal learning outcomes are more likely to be achieved. Partnerships formed between home and school should ensure that learning is supported in both contexts.

Develop documented plans for individual students (staff only)  
Implement case management for individual students (staff only)

#### Australian Curriculum (ACARA)

Student Diversity and the Australian Curriculum: advice for principals, schools and teachers. The Australian Curriculum provides flexibility for schools and teachers to 'promote personalised learning that aims to fulfill the diverse capabilities of each young Australian' (MCEETYA, 2008, p.7)

### 3.3 Monitoring and reporting

Principals and teaching staff will:

- use a comprehensive range of assessment methods to collect quality data and information that can be used to inform the progress of students at risk
- provide parents with ongoing, accurate and relevant information about their child's progress.

#### **Guidance**

Relevant data may include:

- attendance and behaviour data
- anecdotal data from families
- reports and records from classroom teachers;
- educational, health or welfare assessments completed by in-school or Department support services (and external support services where these have been provided to the school with the student and their parents' consent), School Psychology Service reports
- academic achievement data, such as NAPLAN.

#### Special Educational Needs

(SEN) Planning, Assessment and Reporting.

#### English as an Additional Language or Dialect (EAL/D).

- NOTE: Under the Memorandum of Understanding: educational access and support for children in care (MOU) between the Department of Education (the Department) and the Department for Child Protection and Family Support (DCPFS), schools are required to identify children in care as being at risk and documented plans are required. All information to be recorded on Integris.

## 4 Definitions

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| 1 January 2015   | 11 March 2020    | 2.4                | D20/0131232 | Minor change to contact details. D20/0131231                                                                                         |
| 1 January 2015   | 4 October 2023   | 2.5                | D23/1582350 | Minor change to contact information D23/1582068                                                                                      |
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