

Nationally Coordinated Criminal History Check Identification requirements

You must provide three (3) items of identification, as follows:

- **One (1)** from **Commencement** of identity documents
- **One (1)** from **Primary** use in the community documents
- **One (1)** from **Secondary** use in the community documents
- At least **1 of your 3** documents **must** include a recent photograph of you
- All identification must be **current** (we cannot accept expired documents, except for an Australian Passport, as outlined below)
- If you provide identity documents in a former name, e.g., maiden name, evidence of the name change is required **in addition** to your identity documents:
 - Change of name certificate issued by an Australian State or Territory Government
 - Marriage Certificate issued by an Australian State or Territory Government (church or celebrant-issued certificates are not accepted).

Commencement of identity documents	Primary use in the community documents
(a) Australian Birth Certificate or authorised record of birth (not an extract or birth card) (b) Current Australian Passport or Australian Passport no more than 3 years expired (but not cancelled) (c) Australian Citizenship Certificate (d) ImmiCard issued by Department of Home Affairs (e) Australian visa (supported by a foreign passport, which is needed for verification) current at the time of entry into Australia as a resident or tourist. Evidence of your visa can be accessed through the Visa Entitlement Verification Online (VEVO) system delivered by the Department of Home Affairs. If you are a New Zealand citizen on a Special Category Visa, you can request your VEVO details from the Department of Home Affairs	(a) Current Australian Passport (not expired) or Australian Passport no more than 3 years expired (but not cancelled) (b) Current Australian driver's licence , learner permit or provisional licence issued by a State or Territory, showing a signature and/or photo (c) ImmiCard issued by Department of Home Affairs (d) Current foreign passport issued by a country other than Australia with a valid visa or entry stamp (e) Current proof of age or photo identity card issued by an Australian Government agency in the name of the applicant, with a signature and photo (this includes a current Working With Children card issued in Western Australia)
Secondary use in the community documents	
(a) Certificate of identity issued by the Department Foreign Affairs and Trade (b) Document of identity issued by the Department Foreign Affairs and Trade (c) United Nations Convention travel document secondary issued by the Department Foreign Affairs and Trade (d) Foreign government issued documents (for example, driver's licence). Documents in languages other than English must be accompanied by a NAATI accredited translation (e) Medicare card (f) Enrolment with the Australian Electoral Commission (g) Security Guard/Crowd Control photo licence (h) Evidence of right to an Australian government benefit (Centrelink or Veteran's Affairs) (i) Consular photo identity card issued by Department Foreign Affairs and Trade (j) Police Force Officer photo identity card (k) Australian Defence Force photo identity card	(l) Commonwealth or state/territory government photo identity card (this may take the form of a working with children or vulnerable people card or a government issued occupational licence) (m) Aviation Security Identification Card (ASIC) (n) Maritime Security Identity Card (MSIC) (o) Firearms licence (p) Credit reference check (q) Australian secondary or tertiary student photo identity document (r) Certified academic transcript issued by an Australian secondary school, TAFE, university or Registered Training Organisation (s) Trusted referee's report (t) Bank card or credit card issued by an Australian bank, credit union or building society, showing signature (u) Evidence of your Tax File Number (ATO letter or Notice of Assessment)

Screening Unit

Phone: (08) 9264 4477

Email: screening@education.wa.edu.au

Website: <https://www.education.wa.edu.au/screening>