APPENDIx G. airline club membership

**AIRLINE CLUB MEMBERSHIP**

APPROVAL FORM (FOR INTERSTATE TRAVEL ONLY)

**151 Royal Street, EAST PERTH 6004**

**Telephone: (08) 9264 4766**

***Please complete and attach the airline membership application form to this Approval Form.***

**APPLICANT’S DETAILS:**

|  |  |
| --- | --- |
| Name: | |
|  | |
| Position Title: | Business Phone Number: |
|  |  |
| Branch/ DEO / School Name: | |
| **Justification:** | |
|  | |

|  |  |
| --- | --- |
| **Acknowledgement:**  By being a member of the above club I will automatically become a member of the Frequent Flyer program. I understand that all points accumulated on government business at government expense must not be claimed for personal use such as private travel, or for personal benefits such as upgrading of tickets above normal travel entitlements. All points accumulated under this membership will be utilised for the department’s benefit. | |
| Applicant’s Signature | Date |

**APPROVAL**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Recommended by Director or above: | Date |  |  |  |  |
| Name |  | Signature |  | Date |

|  |  |  |
| --- | --- | --- |
| Approved by Director General: |  | Date |
| Signature | Date |

***Please provide a copy of the approved form to:***

*The Financial Reporting Officer*

*Financial Accounting and Reporting*

*151 Royal Street East Perth WA 6004*