



Department of Education 2018 Interm Swimming Program Non-Government schools

Conditions for participation of non-government schools

Metropolitan non-government schools are invited to join the Department of Education's Interm Swimming program. Joining the program will be on a 'user-pays' basis, with schools required to pay a fee to cover the Department's cost in providing instruction. Non-government schools must also agree to the procedures listed below.

- All schools will complete the same curriculum and each child will have his/her achievement reported on the Department's Swimming and Water Safety Continuum.
- Dates and times for lessons will be negotiated with both government and non-government schools at the same time.
- Department policy, procedures and ratio guidelines will apply to all lessons. Schools may have the option of further reducing ratios by employing additional instructors, please see notes below.
- School teachers accompanying students to lessons retain the duty of care for their students, which cannot be delegated to the Department of Education or its swimming staff.
- Each lesson normally operates for 40 minutes. A series is usually considered to be 10 consecutive lessons over a two-week period.
- All swimming staff will be covered by the Department's public liability and professional indemnity insurance.
- Schools will be provided with information regarding the cost of classes at the time that the school booking is confirmed (July of the year before) and again at the start of classes.
- With the registration of the *School Education Act Employees' (Teachers and Administrators) General Agreement 2017*, swimming instructors will receive a pay increase in December each year. This increase and further scheduled increases will be incorporated into the cost of providing classes this year. Calculations are based on the Level 2 Swimming Instructor rate.
- Reductions in the size of classes, i.e. student to instructor ratio, may be negotiated with the supervisor. This will incur additional cost.
- It is common practice to operate a deputy when the number of instructors exceeds six. A deputy assists the supervisor and instructors in better meeting the needs of individual students.
- At the end of each series of lessons, the Department will forward an invoice to the school for the actual cost of instruction. The total cost will include instructor and supervisor wages and on-costs for corporate services of 11.85%. GST will be added at the time of invoicing.

Cost

Please refer to the invoicing rates as a guide to calculating the total cost of the lessons. Interm lessons at swimming pool venues operate, on average, with the following ratios. Note surf venues may operate with lower ratios:

Stages 1 to 4 - 8 students per instructor (10 maximum)

Stages 5 to 15 - 10 students per instructor (12 maximum)

*Pre-primary and special needs classes may operate at a lower student to instructor ratio.



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Invoicing Rates

As per the School Education Act Employees' (Teachers and Administrators) General Agreement 2017 these rates are effective from Term 3 2018, until further notice, and may be subject to change.

Estimated cost per class

	<i>Term 3 2018 – 5 December 2018</i>	<i>6 December 2018 – until further notice</i>
Supervisor and 1 instructor	\$70.14	\$71.51
Supervisor and 2 instructors	\$51.32	\$52.35
Supervisor and 3 instructors	\$45.05	\$45.96
Supervisor and 4 instructors	\$41.91	\$42.77
Supervisor and 5 Instructors	\$40.03	\$40.85
Supervisor, 1 Deputy and 6 Instructors	\$44.98	\$45.89
Supervisor, 1 Deputy and 7 Instructors	\$43.20	\$44.08
Supervisor, 1 Deputy and 8 Instructors	\$41.86	\$42.72
Supervisor, 1 Deputy and 9 Instructors	\$40.82	\$41.66
Supervisor, 1 Deputy and 10 Instructors	\$39.99	\$40.81
Supervisor, 1 Deputy and 11 Instructors	\$39.64	\$40.44
Supervisor, 1 Deputy and 12 Instructors	\$39.04	\$39.84
Supervisor, 2 Deputies and 13 Instructors	\$41.04	\$41.88
Supervisor, 2 Deputies and 14 Instructors	\$40.43	\$41.26
Supervisor, 2 Deputies and 15 Instructors	\$39.90	\$40.72
Supervisor, 2 Deputies and 16 Instructors	\$39.44	\$40.25
Supervisor, 2 Deputies and 17 Instructors	\$39.03	\$39.83
Supervisor, 2 Deputies and 18 Instructors	\$38.67	\$39.46

Please note:

- The cost to a school is determined as:
 Number of lessons per days x Number of classes per lessons x Number of days.
- Costs are estimated at current swimming instructor pay rates and are subject to change.
- All costs are **EX GST** the 10% GST is automatically added to the tax invoice when processed.
- If your school is registered for GST you will be able to claim the GST paid as an input credit and the actual cost to the school will be reduced by 1/11th.